



OUR LADY HELP OF CHRISTIANS CATHOLIC PRIMARY SCHOOL

CELEBRATING OUR FAITH

CHALLENGING STUDENTS TO ACHIEVE

EDUCATING STUDENTS TO BE LIFE - LONG LEARNERS

REACHING OUT TO OTHERS IN JUSTICE AND LOVE

9 December 2025

Dear Parents and Caregivers

2025 PRIORITIES AND FEE SCHEDULE

As we approach the end of the year, I'd like to share some updates about our priorities and the fee structure for 2025.

This year, Our Lady Help of Christians Epping, together with all Catholic Schools Broken Bay (CSBB) schools, has continued to focus on delivering high-quality Catholic education. Three key areas we've been working on include:

- Strengthening our Catholic culture to foster learning, positive relationships, and student well-being.
- Providing consistent excellence in how the curriculum is taught across all year levels.
- Supporting our teachers with expert coaching and collaborative planning to enhance their impact in the classroom.

We have continued to prioritise collaborative coaching time for our staff which provides an opportunity each week to review teaching, learning and the progress of students with a School Leader. This initiative, along with the enhanced support being provided to staff in each of our classrooms, is helping each student achieve their best.

To manage these investments to enhance learning while keeping education affordable, we've worked hard to improve efficiency and limit fee increases. For 2025, the education fee increase will be 4% ensuring a balance between affordability and quality.

Primary: Introduction of Supplementary Fees

To ensure we are able to continue to provide co-curricular activities which provide additional learning opportunities for our students, we are re-introducing a supplementary fee to enable us to continue the Kindergarten to Year 4 swimming program as was previously charged prior to 2021.

The feedback from our parent community is that this program is valued, and to continue to provide this program, whilst maintaining our Education Fee as affordable as possible, we need to fully recover the costs of providing this co-curricular program. We appreciate your understanding and support as we take this step to balance affordability and quality for our entire school community. This fee will be billed at the commencement of the year for grades outlined on the 2025 Schedule of Fees. It will appear on your Tax Invoice as a 'Co-Curricular Program'.

We remain deeply committed to ensuring no family misses out on a Catholic education due to financial difficulties. Sibling discounts will continue in 2025, providing families with extra support:

Number of Education Fees billed to an account	Discount to the Education Fee
1	0%
2	25%
3	55%
4+	100%

Please note that sibling discounts apply only to children enrolled in CSBB systemic schools, based on the number of Education Fees billed to a parent's account. Sibling Discounts do not apply to children attending non-systemic Catholic schools.

Where parents or carers have multiple accounts with CSBB, sibling discounts may not be automatically applied to the invoice. Once invoices are received early in February 2025, any queries should be directed to the School Fee Liaison Team.

Attached is the 2025 fee schedule for Our Lady Help of Christians Catholic Primary School Epping. If you are experiencing financial hardship, we offer several fee support options. Please reach out to the School Fees Liaison Team via email (schoolfees@dbb.org.au) or phone 7256 2888 for confidential support.

Thank you for your ongoing support and partnership in your child's education. We wish you and your family a restful break and every blessing for Christmas.

Yours sincerely,



PRINCIPAL
Our Lady Help of Christians
Catholic Primary School Epping



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2025 SCHEDULE OF FEES

The 2025 fee structure for the first child in Our Lady Help of Christians Epping is outlined below.

DESCRIPTION	Amount (\$)
Education Fee ¹	
Kindergarten	3680
Year 1	3753
Year 2	3753
Year 3	3790
Year 4	3790
Year 5	3827
Year 6	3827
Supplementary Fee ²	
Yr 5 & 6 Camp (per child)	441
K-4 Swimming Program (per child)	165

1. Sibling discounts applied to education fee portion of total fee as outlined above
2. For families with multiple accounts, sibling discounts may not be automatically applied. If you have any questions after receiving your invoice in February 2025, please contact the School Fee Liaison Team.
3. Any other extra curricula charge other than those listed (band, instrument hire, chess, University competitions, school magazines, costs associated with representative sport etc) are to be paid via our alternative payment platform (QKR, COMPASS Pay etc).

BILLING

School fees are billed annually at the beginning of Term 1 by CSBB and are due in 10 monthly instalments. The first instalment is due 21st of February and the last payment being November. School fees may be paid more frequently (annually, fortnightly, or weekly), however the monthly instalment amount is to be paid by the 21st of the month. Our preferred method of payment for fees is BPAY.

INCORPORATION

CSBB has incorporated. This is an important step in our *Towards 2025* journey as we continue to deliver Catholic education in the Diocese, guided by the Bishop, within strengthened governance structures.

Incorporation provides CSBB with a new system of governance. This system will support and foster stronger collaboration between parents, parish priests, principals, and staff, through shared mission, focussing on the development of every student spiritually and academically.

Incorporation results in a transition from the current proprietor of system schools in Broken Bay to a newly established not-for-profit company (Catholic Schools Broken Bay Limited as Trustee for the Catholic Schools Broken Bay Trust (ABN: 82 991 936 092). The trust will be registered as a charity and will be responsible for the existing system of 45 schools and over 18,000 students.

Whilst your 2025 Tax Invoice will feature an updated ABN and display an ACN, there is no change to your BPAY number, our standard payment terms, and our School Fee Policy. If you have any questions regarding incorporation or your school fee account, please contact schoolfees@dbb.org.au